



## **Advert for Relief Worker**

Anew provides practical and emotional support to pregnant women and new mothers who are experiencing or at risk of homelessness. Our service is unique, offering accommodation with a range of specialised interventions and supports to improve pre- and post-natal outcomes for women, as well as working towards long-term homes. We provide Supported Temporary Accommodation in North Dublin, and Day services in Dublin City Centre.

### **Anew's Values**

We take personal responsibility for using our resources efficiently, achieving measurable results, and being accountable to supporters, partners and, most of all, the women, children, and families who we work with.

We aim to bring out the potential in people including our staff as well as the women and families that we work with. We think, feel, listen, see, and understand with those who use our services.

We strive for excellence in all that we do, it should be more than “just good enough”. Our service should be excellent because everyone deserves it.

We provide a safe non-judgemental place for the women and families who use our services. We reassure, respect, and provide an environment of trust.

### **Purpose of the Role**

The purpose of this role is to provide relief for holidays and sick leave and to support the consistent running of the service. Reporting to the Team Leader or Service Manager in their absence, you will work with clients to meet their needs on day and nightly basis and engage clients in service activities as per their support plans.

Developing positive, non-judgemental relationships with clients is core to the role. The role requires flexibility and will be based across all Anew Support Services.

### **Hours of Work**

Anew operates a 24-hour service 7 days a week, 365 days a year; waking cover is required between the hours of 8am and 12 midnight, sleepover cover is required between 12 midnight and 8am. This role includes weekend work, weekdays, evening work and sleeping nights.

### **Salary and Location**

€13 - €19 per hour and based at Anew's Accommodation Service in Swords, Dublin.

### **Key responsibilities**

#### Accommodation Service

- To welcome and provide 24/7 accommodation to pregnant women who are experiencing homelessness or are at risk of becoming homeless.
- Supporting service users in line with individual plans (inc. Independent Living Skills – Budgeting / Preparing for parenting).
- Use the Outcome Star Assessment tool to identify supports required.

- Carry out tasks as directed by Keyworker / Housing Officer as well as input to support planning.
- Engaging with local communities and relevant organisations.

#### Child Protection and Welfare

- Work within legislation including Children First Guidelines 2017, Childcare Act & UNCRC Ensure organisational Child Protection & Welfare Policies are adhered to.
- Attend relevant Child Protection & Welfare training and aware of responsibilities of mandated reporting.
- Promote the welfare & development of new-born babies and report any concerns to the Designated Liaison Person.

#### Teamwork

- Work within a team and from a person-centred approach.
- Ensure consistency and follow through on interventions.
- Provide accurate and precise information at handover.
- Participate in and contribute to relevant team meetings.

#### Health and Safety

- Complete routine tasks to ensure a high-quality service and environment is maintained.
- Adhere to the Safety, Health & Welfare at Work Act (1989) policies and procedures and other relevant legislation.
- Monitor and report health and safety, and maintenance issues.
- Demonstrate a basic knowledge of the legislation, regulations, and standards applicable to the provision of accommodation-based homeless services.

#### Training & Professional Development

- Participate in regular professional supervision and further training and development as required.
- Be responsible for own health and wellbeing to carry out the duties of the role

#### Administration and Accountability

- Keep up to date records of interventions.
- Contribute to the on-going development of the service in keeping with good practice and Anew's objectives.
- Confident in the use Microsoft and other applications i.e., Teams, PDF, Word, Excel, Outlook and PowerPoint.
- Be accountable for any money spent on behalf of Anew during the course of duty.

#### **Essential Education, Knowledge and Skills**

- A minimum Level 6 qualification in social care/youth work, addiction studies or related field **and/or** Experience of working with women in a social care setting, residential care and/or homeless services and working towards a qualification and / or CORU registration.
- Understanding of risk and needs assessment and of the principle of risk management.
- Have excellent interpersonal and communication skills.
- Non-judgmental attitude.
- The ability to maintain professional boundaries.
- Good time management skills and managing a busy caseload.
- The ability to work as part of a team, and on own initiative where required.

- To be able to problem solve, to have good judgement and decision-making skills.

**Desirable Education, Knowledge and Skills**

- A working Knowledge and insight into the issues affecting women who are pregnant and experiencing or at risk of homelessness and the impact on their physical, emotional, and psychological development.
- Experiences of working in a support service for people with complex needs.

If you are interested in applying for this position, please email a cover letter and a copy of your CV to [danielle.gannon@anew.ie](mailto:danielle.gannon@anew.ie) before the closing date of 5pm on Monday 18th October 2021. Please ensure to include 'Application for Relief Worker' in the subject line of your email.